

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Fenham Road Garages development (Clotelle Court) – Local lettings
Decision-maker	Cabinet Member for Council Homes and Homelessness
Earliest date when decision can be taken	31 March 2023
Key decision – Yes/No?	No
Date published on forward plan	Not applicable
Date sent to cabinet member	6 March 2023
Recommendation	<ol style="list-style-type: none"> 1. The Lead Member for Council Homes and Homelessness is asked to approve the local lettings scheme for 5 new homes at Clotelle Court, Fenham Road where 50% of the properties will be allocated to existing tenants within the local area. 2. To note the further criteria applied to residents of the local lettings scheme: <ol style="list-style-type: none"> i. The local area is defined as tenants within the immediate area where the development is located on Fenham Road. ii. Rent arrears of less than four weeks or £50 if claiming housing benefit at point of application and point of offer. iii. Households can only move upon successful completion of pre-tenancy inspection and interview as per section 5.26 of the councils published allocation scheme. iv. Only households assessed in a housing need (bands 1-3) will be allocated a property through the local lettings scheme. Households will be prioritised in existing priority bands and priority stars in accordance with our published allocations scheme. v. Requests for additional bedrooms above the

	<p>assessed need will not be considered unless additional rooms are sought on medical grounds that are confirmed by a medical assessment undertaken on behalf of Housing Solutions</p> <p>vi. Households within the defined local lettings area will be permitted to move into new homes which are one room less than their assessed bed need for three or more bedroomed homes.</p> <p>vii. Households within the defined local lettings area will not be permitted to move into new one or two bedroomed homes if the property is below their assessed bed need.</p> <p>viii. Households on the general register not in the defined local lettings area will not be permitted to move into any of the new homes if the property is below their assessed bed need.</p>

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer (Name and job title)	Karen Shaw – Head of Housing Solutions
Report author (Name and job title)	Alex Herd - Housing Choice and Supply Manager
Contact Number	07711 779 485

PART B

(Cabinet member to complete this section)

DECISION(S)

As in report

REASONS FOR DECISION

As in report

ALTERNATIVE OPTIONS CONSIDERED

None

REPRESENTATIONS RECEIVED

A query was received from Cllr Barrie Hargrove relating to the implementation of local lettings.

Officers are engaging directly with Cllr Hargrove.

There will be no further changes.

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

~~I approved an alternative course of action set out in Part B.*~~

~~or~~

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)



Signed

Dated 5 May 2023

Cabinet Member for Council Homes and Homelessness

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.